



## Trinity School and College- Student Friendly Safeguarding Policy

### United Nations Rights of the Child

**2. No discrimination** - All children have all these rights, no matter who they are, where they live, what language they speak, what their religion is, what they think, what they look like, if they are a boy or girl, if they have a disability, if they are rich or poor, and no matter who their parents or families are or what their parents or families believe or do. No child should be treated unfairly for any reason.

**3. Best interests of the child** - When adults make decisions, they should think about how their decisions will affect children. All adults should do what is best for children. Governments should make sure children are protected and looked after by their parents, or by other people when this is needed. Governments should make sure that people and places responsible for looking after children are doing a good job.

**24. Health, water, food, environment** - Children have the right to the best health care possible, clean water to drink, healthy food and a clean and safe environment to live in. All adults and children should have information about how to stay safe and healthy.

**All the adults at Trinity School and College want it to be a safe place. All of the adults at the school and College will do everything they can to make sure that you are healthy, safe and happy.**

At Trinity we respect you, we listen to you and we help you protect your rights.

We do our best to help you make good educational progress.

We teach you how to recognise the risks in different situations and how to protect yourself and stay safe.

## **Safeguarding means that school staff should:**

- Protect you from harm
- Make sure nothing stops you from being healthy or developing properly
- Make sure you are supported to develop good mental health
- Make sure you are safe and looked after
- Make sure you have the best life chances and can grow up happy and successful

## **How will staff try to protect you?**

- We will always try to provide a safe and secure environment for you to learn and progress
- We will help to make sure that you remain safe at home, as well as at school
- We think it is important for you to know where to get help if you are worried or unhappy about something

## **Who can I talk to if I am worried or I don't feel safe?**

You can talk to any adult in the school or college, but the adults who wear yellow safeguarding or purple wellbeing lanyards have a special responsibility to make sure you feel safe and well cared for.

### **If you need to talk, any adult in school will listen**

If you don't want to speak to someone, you can always send an email to one of the following email addresses and someone will help you. You don't even have to write a message in the email, just you sending a blank email is enough to tell adults that you need some help.

[safeguarding@trinityschoolrochester.co.uk](mailto:safeguarding@trinityschoolrochester.co.uk)

[bullying@trinityschoolrochester.co.uk](mailto:bullying@trinityschoolrochester.co.uk)

[wellbeing@trinityschoolrochester.co.uk](mailto:wellbeing@trinityschoolrochester.co.uk)

## **Abuse**

When someone hurts you it can be called abuse. This is when someone does something to you that is harmful, unpleasant or painful like:

- If someone deliberately hits you, hurts you, injures you or humiliates you in different ways.
- If someone says or does something that makes you feel bad about yourself or hurts your feelings which makes you feel scared, sad, upset or frightened.
- If someone shouts, threatens, hits or hurts someone you love whilst you are around which makes you scared, unhappy or worried.
- If someone doesn't take proper care of you so you feel abandoned, lonely or neglected. You might not be able to eat or wash regularly, or you might not be able to come to school every day or on time.
- If someone touches you in a way that you don't like for example touching your private parts.
- If someone makes you look at things which make you feel ashamed, embarrassed, uncomfortable or guilty. They may ask you to keep it a secret or give you presents.

**Remember:**

**Abuse is never ok and if you are being or have been abused you must remember – it is not your fault. You must always tell someone and they will help it to stop.**

**What happens if I tell an adult at school or college that something is wrong?**

- Sometimes a member of staff at school will need to check things Mrs Brett or another member of the safeguarding team and then, if they can deal with the issues themselves, they will;
- There are times though when they may need to contact other agencies for support. These may be Children's Social Care (Social Workers) or Police.
- There are lots of other agencies who support children and families as well.
- Staff will talk to you and explain all of this and you can always go and ask staff questions if you are unsure about anything.

**Visitors, security and safety**

All of the staff at Trinity will do their best to make sure the building is safe for you to learn in and spend time in. We will make sure we know who everyone is in the school and college by asking visitors to sign in at Reception. You will always know who a visitor to the school is because they will have signed in at the Office and be given a visitor lanyard.

All staff and students have access lanyard cards to allow them into school and college buildings. You must never give your lanyard to another student or anyone who does not go to Trinity.

People that we do not know will never be allowed to spend time with you on your own and will not be allowed to walk around the school or college without a member of staff. The buildings and outside areas will be as safe as they can be for you so that you don't hurt yourself, although accidents can happen if you are not careful! Staff will look after you if the fire alarm goes off and will support you to go to the correct place so that staff can keep you safe. You can help staff by walking sensibly, keeping quiet and following the instructions given by staff.

When we leave school or college to go on a trip somewhere, the staff will make sure they can keep you safe wherever you are going. Staff will explain the arrangements for the trips before you leave and you will be given an opportunity to ask questions if you have any.

#### **WHAT WE WILL DO:**

- We will do our best to spot if there is a problem. All of the adults in school have had lessons in how to keep everyone safe;
- We will work with other people (including people at home) to help protect you and solve any problems you may have;
- We will listen to you if you want to talk to us and need our help. We will always take you seriously;
- We will support and encourage you and will respect your wishes and views

#### **SEXUAL HARASSMENT**

Sexual harassment is where a person or group of people make sexual comments to you, tell you jokes about sex, touch you in a way that makes you feel uncomfortable, ask you for pictures of yourself with no clothes on or send you pictures of themselves without any clothes on. Sexual harassment is very serious and will not be tolerated at Trinity. Sexual harassment can take place when you see someone during the school day and it can happen online or via mobile messaging services. If you think you are being sexually harassed or think someone else is being sexually harassed, you must tell an adult who will get it to stop.

#### **IT IS IMPORTANT THAT YOU KNOW:**

- It is never your fault if someone is hurting or abusing you;
- There is always someone who can help you;
- If someone is hurting you, they might also be hurting someone else so it is important that you tell someone to make it stop;
- Every child should enjoy their right to a happy and safe childhood.

# DO NOT BE SCARED TO TELL SOMEONE STRAIGHT AWAY – WE WILL ALWAYS LISTEN

## TIPS FOR KEEPING YOURSELF SAFE

**Bullying** – If you think a student or a grown up is bullying you or someone you know, you must tell you parents / carers, a teacher or someone you can trust as soon as you can. It won't stop unless you do.

**Saying funny things to you** – If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents / carers, a teacher or someone you can trust.

**Touching you** – Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body like your bottom, chest or anywhere else you do not like, it is not ok. You must tell your parents / carers, a teacher or someone you can trust as soon as you can.

**Hitting, punching or smacking you** – if a student or a grown up hits you, punches or smacks you or hurts you in any way, you must tell your parents / carers, a teacher or someone you can trust as soon as you can.

**Secrets** – Secrets, such as surprise parties are fun, but some secrets are not good and should never be kept.

**Presents** – Presents are a good thing to get, but you should not take a present from anyone without checking with your parents / carers first. Most of the time it will be ok, but sometimes people try and trick children into doing something by giving them presents (like sweets, money, phones, cigarettes or drugs and alcohol). This is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

**On the computer or your phone** – Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you or get close to you. It is important to know how to keep yourself safe on your computer, your phone and on websites. Trinity School has an e-safety policy which is there protect you. If you are unhappy with any comments or photographs you have seen on your computer or mobile then you can also contact [www.thinkyounow.co.uk](http://www.thinkyounow.co.uk) as well as adults in school